



Hawthorn Board of Directors Meeting
Friday, September 7, 2018
1901 N. Kingshighway Blvd., St. Louis, MO 63113

Board Members Present: Rachana Creeth, Nikki Doughty, Jason Hall, Kathryn Love, Chris Motley, Jessica Portis, Mary Stillman

Hawthorn Staff Present: Raquel Evans, Dalayna Jackson, Sheri Miller, Robyn Wiens,

Guests: Vicki May, Lori Sommers

The meeting was called to order at 8:06 AM.

The motion to approve the consent agenda was made, seconded and followed by unanimous approval.

The Finance Committee informed the board that, because enrollment was lower than expected, school leadership is evaluating ways to save costs. The budget will be amended to reflect the lower enrollment, and fundraising efforts will increase.

The People and Culture Committee reported that it has set a meeting date with the Executive Director.

The Foundation submitted several grants, receiving support from Gateway to Innovation and Pershing Charitable Trust. The Foundation submitted an application for \$145,000 in NAP tax credits to renovate the basement and gym floor. If received, tax credits will go towards Hawthorn's ongoing capital campaign. On September 4, the Foundation hosted an event for major donors to meet Dr. Miller. Planning for Founders Day is underway and the celebration will be held on Friday, October 12. This fall, the Foundation will launch its formal annual giving circle: Hawthorn 4.0

Dr. Miller discussed how summer planning efforts affected the start of the school year. The new systems for how students enter and move through the building have made the school day move more fluidly and efficiently. Daily system checks are being completed to identify areas of improvement. Dr. Miller held entry conferences with certain students and families in an effort to minimize disruptions of the learning environment.

Dr. Miller also discussed current enrollment which stands at 192 students. She reiterated that the school is continuing to enroll new students and participate in recruiting events.

Dr. Miller reported that the Executive Leadership Team is working to refine operational systems in order to ensure that the school is being cost effective and tracking its spending.

She also noted that teacher evaluation assignments have been completed and the coaching cycle has begun for the academic year. Dr. Miller mentioned that non-instructional staff will also be evaluated using a tool that addresses standard employee performance standards.

In Dr. Wiens' Principal Report, she explained the teacher evaluation process, briefly reviewing the Charlotte Danielson Framework as an evaluation tool.

Dr. Wiens reviewed NWEA and STAR testing data. She reported that middle school students will start their independent reading routines this week. Students who have been identified as reading at the 2nd grade reading level or below will participate in data-driven reading small groups. The Board discussed academic growth targets for students.

Dr. Wiens also summarized the work the Student Support Office has been doing to remind students of school-wide expectations. She also spoke briefly about the Counseling Services students are receiving.

A motion was made to go into closed session at approximately 9:15 a.m. pursuant to Sections 610.021(3) and (6), RSMo, relating to the review of personnel within the scope of the statute.

The following board members individually voted AYE to go into closed session: : Rachana Creeth, Jason Hall, Kathryn Love, Mary Stillman, Jessica Portis, Tim Rowbottom, and Chris Motley.

The following board members individually voted AYE to exit closed session: : Rachana Creeth, Jason Hall, Kathryn Love, Mary Stillman, Jessica Portis, Tim Rowbottom, and Chris Motley.

After a discussion confined to the matters stated above by those present, Ms. Love reported that no action was taken in closed session. The meeting was adjourned at 9:45 a.m.

Next Board Meeting: Monday, October 22nd at 5:00 P.M.



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Consent Agenda

(Applicable documentation distributed to the Board)

1. Approval of the Minutes of the prior meetings of the Board of Directors
 2. Approval of Check Ledgers
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