

Hawthorn Board of Directors Meeting

Monday, November 14, 2016 5:30 p.m.

1901 N. Kingshighway Blvd., St. Louis, MO 63113

Conference Call Number: (605) 562-0020 Meeting ID: 102-640-373#

1. Call to Order
2. Public Comment (please sign in)
3. Approval of Consent Agenda (2 minutes)
4. Executive Director’s Report (15 minutes)
   1. Personnel shifts, substitute teacher plan, new hires
   2. Promo materials – show and tell, including video
   3. Student Recruitment Plan: 8th grade night, open house, visit days
   4. Founders Day recap
   5. Parent engagement
   6. Update on Executive Director’s priorities and strategic plan
5. Principal’s Report (15 minutes)
   1. Student enrollment and attendance
   2. MAP scores
   3. Washington University partnership
   4. Special student opportunities and happenings
6. Board Reports
   1. Budget and Finance (Portis and Greenwood) (10 minutes)
      1. Review of October financials
      2. Effect of personnel changes on budget
   2. Building and Grounds (Rowbottom) (5 minutes)
      1. Renovation of basement and third floor
   3. Mentoring program (Goellner) (5 minutes)
   4. Governance (Gilbert and Love) (5 – 10 minutes)
      1. Board training modules
   5. Fundraising update (Stillman) (10 minutes)
      1. YTD, tax credits, capital campaign, grants received
7. New Business/Board Q and A
8. Adjourn



Hawthorn Board of Directors Meeting

Consent Agenda

(Applicable documentation distributed to the Board)

1. Approval of the Minutes of the prior meeting of the Board of Directors
2. Check Ledger for September and October
3. Hiring Approvals:

Humanities – Rockwell

Assistant Dean – Watkins

Achievement Program Manager – Bliss

Registrar – Hadley

1. Approval of Contracts/Agreements as follows:

Premier Custodial Services (day porter and night crew) $3679 /month plus supplies $44,150/year + app. $3000/year in supplies = $48,000/year

(Compare to current/budget: $5,350.09/month and $58,000/year)

2016-17 Board Meetings, all from 5:30 p.m.– 7:00 p.m. unless otherwise notified:

|  |  |
| --- | --- |
| December 12, 2016 | March 13, 2017 |
| January 9, 2017 | April 10, 2017 |
| February 13, 2017 | May 8, 2017 |