



Hawthorn Board of Directors Meeting
Monday, May 14, 2018 5:00 p.m.
1901 N. Kingshighway Blvd., St. Louis, MO 63113

Board Members Present: Nikki Doughty, Sara Goellner, Jason Hall, Kathryn Love, Jessica Portis, Arvetta Powell, Tim Rowbottom

Board Members Excused: Edes Gilbert, Chris Motley, John Ross

School Staff: Meghan Bliss, Dalayna Jackson, Kaleigh Lawrence, Ronda Smith-Branch, Mary Stillman, Robyn Wiens

The meeting was called to order at 5:06 PM.

Motion to approve the consent agenda was made, seconded and followed by unanimous approval.

The Finance Committee presented the monthly financial review. The committee updated the board on the progress being made on the budget for the 2018-19 school year. The budget will be submitted for approval at the June board meeting.

The Governance Committee updated the board on the board recruitment timeline. The committee has identified three to five new board members. A board meeting will be scheduled to take place before the next regularly scheduled board meeting to elect new board members. Board meeting dates and times for the 2018-19 school year were discussed.

The Search Committee updated the board on its search for a new Executive Director and the progress being made in the interviewing process. The committee is looking to find someone before the beginning of the next school year.

Because Doug Thaman, President of Missouri Charter Schools Association, was unable to attend, a charter school update was provided by Kathryn Love. There will be no new charter schools opening or major expansions occurring next fall, and there is nothing new to report on the membership of the state board of education or DESE leadership.

The Foundation's Development committee and the Executive Director submitted their written reports for circulation prior to this meeting.

The Foundation's Development committee reported on their activities over the last month, which included planning the first Community Partner Appreciation Breakfast, calling supporters to inform them of major changes taking place at the school, submitting several grant applications, hosting two gatherings to cultivate interest in the Foundation's capital campaign,

participating in Give STL Day, leading community circles for visitors, and raising funds to support the Hawthorn-Miniwanca partnership.

In her report, Executive Director Mary Stillman highlighted developments in student recruitment, faculty/staff recruitment, and personnel. The school will hire two TFA teachers. The school has hosted tours for prospective families and recorded a radio ad to promote the school. Students continue to return their Intent to Return forms. The school's first college counselor joined the staff on May 1. She has met with the students individually and conducted a college counseling seminar for all grades. Changes were made to the 2018-19 school calendar, which require board approval. The motion to approve the new school calendar was seconded and followed by unanimous approval.

Principal Robyn Wiens updated the board on student assessment data and student and faculty recruitment. The school has finished all external state testing. Students will take the Algebra EOC exam in the fall of 2018. As part of her faculty plan for next year, Dr. Wiens will focus on a more robust faculty onboarding process and goal-setting for faculty.

Kaleigh Lawrence reported on the work of a faculty and staff ad hoc committee considering health and sustainability in the work place. Ms. Lawrence also reviewed Hawthorn's practices and policies to support the social and emotional needs of Hawthorn students. She also reported that 70 students are participating in some sort of summer enrichment activity.

The Board then approved a motion by the following roll call vote to enter Closed Session pursuant to Sections 610.021(3) and (6), RSMo, relating to the review of personnel and litigation matters within the scope of the statute.

Nikki Doughty -- aye
Sara Goellner-- aye
Jason Hall – aye
Kathryn Love – aye
Jessica Portis -- aye
Arvetta Powell – aye
Tim Rowbottom -- aye

A resolution to exit the Closed Session was approved by the following roll call vote:

Nikki Doughty -- aye
Sara Goellner-- aye
Jason Hall – aye
Kathryn Love – aye
Jessica Portis -- aye
Arvetta Powell – aye
Tim Rowbottom -- aye

After a discussion confined to the matters stated above by those present, Kathryn Love reported that no action was taken.

The meeting adjourned at 7:00 PM.



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Consent Agenda

(Applicable documentation distributed to the Board)

1. Approval of the Minutes of the prior meetings of the Board of Directors (April attached)
 2. Check Ledgers
 3. Approval of updated Staff Leaves/Absences policy
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