

HAWTHORN STUDENT ADMISSIONS POLICY

Section 1. Admissions

Section 1.1 Hawthorn Leadership School for Girls shall enroll only students who reside in the St. Louis Public School District. Hawthorn does not limit admission based on race, ethnicity, national origin, disability, income level, religious affiliation, proficiency in the English language or athletic ability, but may limit admission to students within a given age group or grade level. Hawthorn is a single-school local educational agency operating as a single-sex charter school as permitted by law.

Section 1.2 Hawthorn enrolls students for 6th through 12th grades on a space available basis up to the number of students per grade established from time to time by the Head of School and approved by the Board.

Section 1.3 Hawthorn accepts enrollment on a rolling basis until ten (10) days after the beginning of the second semester of each school year.

Section 1.4 Preference for enrollment is given to the siblings of current students and the children of current employees.

Section 1.5 During enrollment, if more students have registered than there are available seats, a lottery will be used to determine which students are accepted with the preferences set forth above being taken into consideration in administering the lottery. Using the lottery system, Hawthorn will create a numbered waiting list for those students who are not admitted and will draw students from that list, in numerical order, as seats become available

Section 2. Registration

All prospective students must submit the following documents to the Head of School in order to comply with Hawthorn's registration requirements regardless of date of enrollment:

1. Proof of age (e.g., birth certificates).
2. Immunization record or documents verifying legal exemption revealing compliance with state requirements.
3. Proof of residence.

Section 3. Requests for Student Records

Section 3.1 Within two business days of enrolling a student, the school official enrolling the student shall request those records required by Hawthorn for student transfer, including discipline records, from all schools previously attended by the student within the last 12 months.

Section 3.2 Hawthorn shall respond to requests from another school or school district for records required for student transfer within five business days of receiving the request.

Section 4. Statement of Prior Suspension, Expulsion or Criminal Offense

Hawthorn requires the parent, guardian or other person having control or charge of a student to provide upon enrollment in Hawthorn a signed statement indicating whether the student has been suspended or expelled from a public or private school in this state or any other state for an offense that would be in violation of Hawthorn policies. In addition, the person enrolling the student must affirm that the student has not been convicted of or charged with an act listed in the "Admission Restriction" section of this policy. This registration document shall be maintained as a part of the student's education record.

Section 5. Students Suspended or Expelled from Another School

Section 5.1 Without the permission of the Head of School; no student may enroll in Hawthorn during a suspension or expulsion from another in-state or out-of-state school, including a private, charter or parochial school or school district, if it is determined upon attempt to enroll that the student's conduct would have resulted in a suspension or expulsion from Hawthorn.

The parent/guardian or student may request a conference with the Head of School or designee to consider whether the conduct of the student would have resulted in a suspension or expulsion from Hawthorn. The Head of School may make such suspension or expulsion from another school or school district effective if it is determined that such conduct would have resulted in a suspension or expulsion from Hawthorn. If it is determined that such conduct would not have resulted in a suspension or expulsion from Hawthorn, the Head of School shall not make such suspension or expulsion from another school or district effective. The Head of School will consider whether the student has received the due process required by law before making any decision.

Section 5.2 A remedial conference will be held prior to the enrollment of any student following a suspension for more than ten consecutive school days or expulsion from another school for an act of school violence as defined in § 160.261.2, RSMo. The remedial conference will be held regardless of whether such act was committed at a public or private school in this state.

Section 6. Admission Restriction

Section 6.1 In accordance with § 167.171, RSMo, no student may be readmitted or enrolled to Hawthorn if she has been convicted of or charged with an act that if committed by an adult would be one of the following:

1. First degree murder under § 565.020, RSMo.
2. Second degree murder under § 565.021, RSMo.

3. First degree assault under § 565.050, RSMo.
4. Forcible rape (as it existed prior to August 28, 2013) or rape in the first degree under § 566.030, RSMo.
5. Forcible sodomy (as it existed prior to August 28, 2013) or sodomy in the first degree under § 566.060, RSMo.
6. Statutory rape under § 566.032, RSMo.
7. Statutory sodomy under § 566.062, RSMo.
8. Robbery in the first degree under § 569.020, RSMo.
9. Distribution of drugs to a minor under § 195.212, RSMo.
10. Arson in the first degree under § 569.040, RSMo.
11. Kidnapping, when classified as a class A felony under § 565.110, RSMo.

Section 6.2 Nothing in this section shall prohibit the readmittance or enrollment of any student if a charge has been dismissed or when a student has been acquitted of any of the above acts.

Section 6.3 This section 6 does not apply to a student with a disability, as identified under state eligibility criteria, who is convicted as a result of an action related to the student's disability.

Adopted December 16, 2021