

Hawthorn Leadership School for Girls Will's Law Policy

The Board of Hawthorn Leadership School for Girls ("School") adopts the following policy effective on that date that the policy is adopted by the Board.

1. Definitions

- a. "Individualized emergency health care plan" means a document developed by the School Nurse, in consultation with a student's parent and other appropriate medical professionals, that is consistent with the recommendations of the student's health care providers, that describes procedural guidelines that provide specific directions about what to do in a particular emergency situations, and that is signed by the parent or guardian and the School Nurse, or the School Administrator or the Administrator's designee in the absence of the School Nurse.
 - b. "Individualized health care plan" means a document developed by a school nurse, in consultations with a student's parent and other appropriate medical professionals who may be providing epilepsy or seizure disorder care to the student, that is consistent with the recommendations of the student's health care providers, that describes the health services needed by a student at school, and that is signed by the parent or guardian and the School Nurse or the School Administrator or the Administrator's designee in the absence of the School Nurse.
 - c. "School Nurse" means a nursing professional employed or engaged by the School or an organization providing nursing services to the School.
2. If any parent of a student of the School seeks epilepsy or seizure disorder care, the School Nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student.
 3. The parent of the student shall annually provide the school written authorization for the provision of epilepsy or seizure disorder care as described in the individualized plans.
 4. The School Nurse shall update each student's individualized plan before the beginning of each school year and as necessary if there is a change in the health status of the student.
 5. Each individualized health care plan shall, and each individualized emergency health care plan may include, but not be limited to the following:
 - a. A notice about the student's condition for all school employees who interact with the student;
 - b. Written orders from the student's physician or advanced practice nurse describing the epilepsy or seizure disorder care;
 - c. The symptoms of the epilepsy or seizure disorder for that particular student and recommended care;

- d. Whether the student may fully participate in exercise and sports, and any contraindications to exercise or accommodations that shall be made for that particular student;
 - e. Accommodations for school trips, after-school activities, class parties, and other school-related activities;
 - f. Information for such school employees about how to recognize and provide care for epilepsy and seizure disorders, epilepsy and seizure disorder first aid training, when to call for assistance, emergency contact information, and parent contact information;
 - g. Medical and treatment issues that may affect the educational process of the student;
 - h. The student's ability to manage, and the student's level of understanding of, the student's epilepsy or seizure disorder; and
 - i. How to maintain communication with the student, the student's parent and health care team, the school nurse or the school administrator or school administrator's designee in the absence of the school nurse, and the school employees.
6. The School Nurse or School Administrator or the Administrator's designee in the absence of the School Nurse shall obtain a release from the student's parent or guardian to authorize the sharing of medical information between the student's physician or advance practice nurse and other health care providers. Such release shall also authorize the School Nurse, School Administrator or Administrator's designee in the absence of the School Nurse to share medical information with other school employees as necessary.
 7. The School Nurse shall coordinate the provision of epilepsy and seizure disorder care at the School.
 8. The School Nurse shall provide mandatory training in the care of students with epilepsy and seizure disorders to all School employees every two years. School employees trained shall include, but not be limited to, school employees working with school-sponsored programs outside of the regular school day, as provided in any student's individualized plan. The training shall be an online or in-person course of instruction approved by the Department of Health and Senior Services.

Adopted 11/28/22