

Hawthorn Board of Directors Meeting

Tuesday, February 17, 2015 5:00 – 7:00 p.m.

Washington University Life Science Building Room 311

1. Approval of minutes from January 13 Board Meeting
2. Vector Communications presentation – board training on key messages conducted by Courtney Mueller.

Update on media coverage.

1. Principal’s Report (presented by Mary in Robyn’s absence)
   1. Student recruitment
   2. Faculty recruitment
2. Board Approval of policy regarding hiring and termination of employees
3. Update/Request for Board approval for professional services
   1. Legal
   2. Financial
4. Budget and Finance
   1. Year to date financials
   2. Budgeting process for 2015/16
5. Building and Grounds
   1. Renovations
      1. Scope
      2. Timeline
      3. Budget
      4. Science Labs
   2. Furniture update
   3. In-kind donations
   4. Macaroni Grill kitchen and cafeteria purchases
   5. Security and emergency preparedness plan (Request for Board approval for CCTV)
6. Development
   1. Grants and gifts
      1. Saigh Foundation
      2. Energizer
      3. Individuals
   2. NAP and YOP tax credits
   3. April 18 fundraiser
7. Committee on Trustees
   1. Financial disclosure renewal
   2. Background checks
   3. Conflict of Interest policy renewal
8. Business and Operations Manager
   1. Status of search
   2. Consulting services
9. Closed session to consider hiring recommendation and new board member recommendation. (Requires roll call vote to close session.)

Future Meeting Dates: **March 17** (?) – should we change it to March 3 or 10?, April 7, May 5, June 2