

Hawthorn Board of Trustees Meeting

Tuesday, April 7, 2015 5:00 – 7:00 p.m.

Washington University Life Science Building Room 311

1. Approval of minutes from March 10, 2015 Board Meeting
2. Principal’s Report
   1. Student recruitment
   2. Faculty recruitment
   3. Status of procurement for FFE
   4. Proposed calendar for 15-16 school year (needs Board approval)
3. Budget and Finance – Rachana and Mary
   1. Year to date financials
   2. IFF loan update
   3. Board approval of credit card authorization for use of credit card by Mary Stillman, Robyn Wiens, and Benay Hicks. Establish $3,000 charge limit.
4. Building and Grounds
   1. Renovation update on 1901
   2. Update on 1929 project
5. Development
   1. NAP and YOP tax credits update – and approval of resolutions
   2. April 18 fundraiser – Please Talk It UP!
6. Hiring
   1. Delegate to Robyn Wiens the authority to hire staff without board approval
7. Closed session to consider hiring recommendations (Requires roll call vote to close session)
8. Presentation by Michelle Basi of Tueth Keeney on Board Policies
   1. Purpose and priorities
   2. Overview
   3. Adoption of Procurement Policy
9. Committee on Trustees
   1. Election of new board member
   2. Announcement of faculty professional growth fund
   3. VERY IMPORTANT – Annual financial disclosure forms due May 1 and there is a fine for late filing

Future Meeting Dates: May 5 (Includes New Member Orientation at 4:00), June 2