

Hawthorn Board of Directors Meeting
Tuesday, September 9, 2014 5:30 – 7:00 p.m.
Washington University Life Science Building Room 311

- I. Approval of minutes
- II. Principal's Report (Robyn Wiens)
 - a. 90 day plan
 - b. Program development
 - c. Professional development activities
- III. Building Acquisition (John Ross)
 - a. Contract for 1901 Kingshighway
 - b. Due diligence status
 - c. Next steps/timeline
- IV. Building Renovation (Tim Rowbottom)
 - a. Architecture firm selection process and outcome
 - b. Scope of project
 - c. Next steps/timeline
- V. Marketing/Recruitment (Mary Stillman)
 - a. Community outreach
 - b. Captiva marketing plan
 - c. Enrollment targets
- VI. Foundation (Kathryn Love)
 - a. Purpose and function
 - b. Formation documents/governance structure
 - c. Election of board members
- VII. Finance (Rachana Creeth)
 - a. Selection of Commerce Bank
 - b. Ed Ops agreement (back office support) – requires board approval
 - c. Federal Charter Start Program Grant
 - d. Approval of 2014-15 budget
 - e. Fundraising update (Nikki Doughty)
- VIII. Board Business
 - a. Strategic plan
 - b. Board committees
 - c. Board member nominees
 - d. Board training: Friday, January 23, 2015

Future board meeting dates (all from 5:30 – 7:00):

October 21
December 2
January 13
February 24
March 10
April 7
May 5
June 2