



Hawthorn Board of Directors Meeting  
Monday, January 14, 2019  
1901 N. Kingshighway Blvd, St. Louis, MO 63113

**Board Members Present:** Nikki Doughty, Edes Gilbert, Sara Goellner, Chris Motley, Kathryn Love, Jessica Portis, Arvetta Powell, Tim Rowbottom, Mary Stillman

**Hawthorn Staff and Contractors Present:** Dr. Sheri Miller, Meghan Bliss, Michele Cooley, Raquel Evans, Dalayna Jackson, Wayne Simmons

**Guests:** Dana and Ryan Irwin, Vicki May, Lori Sommer

The meeting was called to order at 5:04 PM.

The motion to approve the consent agenda was made, seconded, and followed by unanimous approval.

The Governance Committee reported that they have set a meeting to discuss prospective board members.

The Finance Committee reviewed the audit report. A motion to approve the audited financial statements was made, seconded, and unanimously approved.

The Finance Committee reported that expenses are in line with the budget and there have been no significant changes in revenue. Revenue is slightly below budget due to low enrollment, however there is more cash on hand than expected because of fundraising efforts. The Finance Committee has begun the budgeting process for the 2019-2020 school year.

The Building & Grounds Committee reported that they plan to meet with Dr. Miller to discuss a healthy maximum occupancy for Hawthorn.

The People & Culture Committee reported that they have completed the exit interview process with two staff members leaving Hawthorn.

On behalf of the Foundation, Mary Stillman reported that they have raised roughly \$684,000.00 in the first six months of the fiscal year. The Foundation sent an annual appeal letter to a segment of our donors, produced and distributed the 2017-2018 Annual Impact Statement, and launched the Hawthorn 4.0 Giving Club. The 4.0 Club already has 29 members. 92% of board members made a contribution in fiscal year 2018. In the second half of the fiscal year the Foundation will focus on major gifts and grants. Dates of Community Circles and Tours will be sent around to the Board.

Mary Stillman discussed upcoming events. Cool Women Hot Jobs will be held April 5<sup>th</sup>. The Young Women's Leadership Network affiliates will be convening in St. Louis February 7-9. Hawthorn will host approximately 65 people. A cocktail reception for the 4.0 Club will be held in late February.

The Executive Director introduced four Hawthorn school leaders to explain initiatives occurring in the following areas: culture-climate, instructional, and student recruitment.

Mr. Simmons reported on culture-climate shifts. New policies and procedures have been put in place to provide high support and high control with students. To build community, school leaders have implemented Game Time Café and introduced a new format for Morning Meetings.

Ms. Cooley and Ms. Bliss reported on instructional matters. In ELA, our on-site consultant, Ms. Afful, has prepared new curriculum to ensure we are teaching to the standards for grade level. Math lab is now geared towards making sure students are on grade level and reteaching what they learn in their regular math class. To help move students academically, Hawthorn will have interventions with approximately 60 students during advisory beginning January 28<sup>th</sup>. Ms. Cooley and Ms. Bliss also reviewed student attendance, GPA, and MAP score data.

Ms. Evans reviewed the recruitment plan for the 2019-2020 school year with the board.

Dr. Miller presented a draft of potential course offering for middle and high school next year.

A motion was made to go into closed session pursuant to Sections 610.021(3) and (6), RSMo, relating to the review of personnel within the scope of the statute. The motion was seconded and a roll call vote was recorded with individual votes of "Aye" from each of the following Board Members: Nikki Doughty, Edes Gilbert, Sara Goellner, Chris Motley, Kathryn Love, Jessica Portis, Arvetta Powell, Tim Rowbottom, and Mary Stillman.

After a closed discussion, the following board members individually voted AYE to exit closed session: Nikki Doughty, Edes Gilbert, Sara Goellner, Chris Motley, Kathryn Love, Jessica Portis, Arvetta Powell, Tim Rowbottom, and Mary Stillman. Ms. Love reported that no action was taken during the session.

The meeting adjourned at 7:35 PM.