



Hawthorn Board of Directors Meeting  
January 13, 2020  
1901 N. Kingshighway Blvd., St. Louis, MO 63113  
Regular Meeting

**Board Members Present:** Kathryn Love (Chair), Rachana Creeth (by phone), Nikki Doughty, Edes Gilbert, Mary Stillman, John Ross, Jason Hall, Angell Jackson (by phone), Mildred Galvin, Liz Buchman, Jessica Portis (by phone), Alex Pearson

**Hawthorn Staff Present:** Daphne Robinson, Shonda Gray, Sikina Lee

**Others Present:** Claire Byrne, Lori Sommers, Kristie Skor

The meeting was called to order at 5:07 p.m. by Kathryn Love.

The consent agenda was moved, seconded and approved unanimously. Kathryn Love congratulated Mary Stillman, Claire Byrne and Kristie Skor on their successful 50-50-50 fundraising challenge.

Rachana Creeth gave the Finance Committee Report. Hawthorn is working on a long-term financial model and budget process guidelines for development of the 2020-21 budget. The board and school staff discussed the enrollment forecast the next school year. The board asked staff to check on the Ameren UE and Spire bills as they look high for the month of December. The Finance Committee report was moved, seconded and approved unanimously.

Daphne Robinson gave the Head of School Report. She reviewed NWEA and Star testing results. The homework club after school has started and we have a lot of girls taking advantage of the club. The school is working with Captiva on our new materials for student recruitment and on refreshing the website. The school is establishing a relationship with Create a Loop to teach software coding next year. Shonda Gray stated that attendance is 89.7% from Aug to Dec 2019.

Jason Hall gave the Governance Committee report. The board welcomes three new board members. The Committee is looking to add to the pipeline for more members. A motion was made to ratify Hal Davies joining the Finance Committee to serve at the Chair's pleasure; it was seconded and approved unanimously.

Shonda Gray give updates about the building and grounds. Hawthorn is moving forward with Jim Taylor Inc. to repair the roof. She proposed purchasing the School Mint software, which is a dashboard that will show Hawthorn the status of all the documents that parents must fill out related to enrollment. It is

parent-friendly and can also be used as a follow up tool. The package this year will be \$6,000 which includes a one-time fee of \$1500 for implementation, setup and training; therefore, Board approval is required. It was noted that getting a competitive bid was not appropriate because staff's research indicates that this software program is unique in the marketplace in terms of meeting the school's needs for the price. The motion was made for the purchase of the School Mint package. it was seconded and approved unanimously.

Kathryn Love gave the Board Chair report. Washington University has notified us that Hawthorn has satisfied all the points in the performance contract, and the University will sponsor the school's charter renewal with DESE this spring. If DESE had calculated a 2019 APR for Hawthorn, it notified the school that it would have been at 82.5%. The Board discussed updating its admission policy as provided in the board materials. A motion to so revise the admission policy was moved, seconded and approved.

The Board then approved a motion by following roll call vote to enter Closed Session to discuss legal (§ 610.021(1) RSMo.) and personnel (§ 610.021(3) and (13) RSMo.) matters.

Rachana Creeth -- aye  
Nikki Doughty -- aye  
Kathryn Love – aye  
Jessica Portis – aye  
Mary Stillman – aye  
Jason Hall - aye  
Edes Gilbert – aye  
Angell Farley-Jackson – aye  
Mildred Galvin – aye  
Liz Buchman – aye  
Alex Pearson – aye

A resolution to exit the Closed Session was approved by the following roll call vote:

Rachana Creeth -- aye  
Nikki Doughty -- aye  
Kathryn Love – aye  
Jessica Portis – aye  
Mary Stillman – aye  
Jason Hall - aye  
Edes Gilbert – aye  
Angell Farley-Jackson – aye  
Mildred Galvin – aye  
Liz Buchman – aye  
Alex Pearson – aye

The meeting adjourned at 6:42 p.m.