



Hawthorn Board of Directors Meeting  
November 18, 2019  
1901 N. Kingshighway Blvd., St. Louis, MO 63113

Regular Meeting

**Board Members Present:** Kathryn Love (Chair), Rachana Creeth, Nikki Doughty, Edes Gilbert, Jason Hall, Tim Rowbottom, Mary Stillman, Sara Goellner

**Hawthorn Staff Present:** Daphne Robinson, Shonda Gray, Sikina Lee

**Others Present:** Anne Schaffa (phone), Claire Byrne, Vicki May, Lori Sommers

The meeting was called to order at 5:15 p.m. by Kathryn Love.

The consent agenda was moved, seconded and approved unanimously.

Rachana Creeth and Anne Shaffa gave the Finance Committee Report. Rachana discussed the need to increase the Foundation's fundraising to support the approved 2019-20 budget. Anne Shaffa stated the school has unexpected expenses related to sewer and water bills and described other variances to the approved budget. The school leadership will work on enrollment, attendance and expense management. Rachana Creeth presented and then made motion to approve the Finance Committee report. The Finance Committee report was moved, seconded and approved unanimously.

Daphne Robinson gave the Head of School Report: She reported that two baseline academic assessments (STAR and NWEA) have been completed to date. Achievement First will be giving Hawthorn tech support and helping to create systems around Core Subjects. They will also provide PD for teachers on all girls education. Ms. Robinson stated that she is looking into Saturday school for next semester. Final exams are right around the corner for high school and she has fun activities planned to get the students ready for finals. The Student Leadership Network (formerly known as the Young Women's Leadership Network) will be visiting the school to work with the 11<sup>th</sup> grade on college advising, college placement and maximizing financial aid. Ms. Robinson stated she will be coming up with a plan to map out recruitment and enrollment initiatives for the rest of the school year along with designing a summer program.

Mary Stillman and Claire Byrne gave update on Development Report from the Foundation. Fundraising efforts have picked up as year-end donation cards are being sent out to donors. April 24 is the Foundation's big fundraiser; more details will come in the upcoming months.

Jason Hall gave the Governance Committee report. The Governance Committee has identified three additional board members, to join the board in January 2020, with the board approval. Upon recommendation from the committee, a motion was made to elect the following board members for three year terms:

Liz Buchman  
Mildred Galvin  
Alex Pearson

The motion was seconded and unanimously approved by the board.

Shonda Gray give updates about the building and grounds. She reported that she is working on soliciting three bids for the needed roof repair.

Kathryn Love gave the Board Chair report. She talked setting a date for a December board meeting.

The Board then approved a motion by following roll call vote to enter Closed Session to discuss legal (§ 610.021(1) RSMo.) and personnel (§ 610.021(3) and (13) RSMo.) matters.

Rachana Creeth -- aye  
Nikki Doughty -- aye  
Jason Hall -- aye  
Kathryn Love – aye  
Jessica Portis – aye  
Tim Rowbottom - aye  
Mary Stillman – aye  
Sara Goellner – aye

A resolution to exit the Closed Session was approved by the following roll call vote:

Rachana Creeth -- aye  
Nikki Doughty -- aye  
Jason Hall -- aye  
Kathryn Love – aye  
Jessica Portis – aye

Tim Rowbottom - aye

Mary Stillman – aye

Sara Goellner – aye

The meeting adjourned at approximately 7:40 p.m.