



Hawthorn Board of Directors Meeting  
October 14, 2019  
1901 N. Kingshighway Blvd., St. Louis, MO 63113

Regular Meeting

**Board Members Present:** Kathryn Love (Chair), Rachana Creeth, Nikki Doughty, Edes Gilbert, Jason Hall, Jessica Portis, Tim Rowbottom, Mary Stillman

**Hawthorn Staff Present:** Daphne Robinson, Shonda Gray, Sikina Lee

**Others Present:** Anne Schaffa (phone), Claire Byrne, Rose Windmiller, Vicki May, Lori Sommers.

The meeting was called to order at 5:06 p.m. by Kathryn Love.

The consent agenda was moved, seconded and approved unanimously.

Rachana Creeth and Anne Shaffa gave the Finance Committee Report. Rachana discussed the need to increase the Foundation's fundraising dollars from the amount in the previously approved 2019-20 budget. The school has had higher than budgeted costs for services for sewer, water, trash, HVAC, and roof. Rachana Creeth presented and then made motion to approve a revised budget for FY 19-20, which had been distributed to the board before the meeting; it was seconded and approved unanimously. The Board accepted the finance report.

Daphne Robinson gave the Head of School Report: She reported that two baseline academic assessments (STAR and NWEA) have been completed to date. For student recruiting for next year, Hawthorn will be doing more outreach to churches, community centers, and sororities, etc. Eleventh grade students attended their first college fair of the year at SLU with great feedback. Based on test scores, many students are taking two periods per day of math and reading. The school is working on extra-curricular programming including fieldtrips and college visits. The school is also looking for volunteers for tutoring.

Lori Sommers updated the board about Washington University's role as the school's higher education sponsor and the charter renewal process. She also discussed Missouri DESE testing.

Mary Stillman and Claire Byrne gave update on Development Report from the Foundation.

Founders' Day was a great success and the students were excited about the Stanley Cup being at the school.

Jason Hall gave the Governance Committee report. He reported that Chris Motley has resigned from the board due to his business time commitments. The Governance Committee is working to identify additional board members. Upon recommendation from the committee, the board discussed that it is advisable to disband committees which are inactive, and instead rely on expertise where needed. Therefore, a motion was made to dissolve the People and Culture committee; it was seconded and unanimously approved by the board. A motion was also made to dissolve the Building and Operation committee; it was seconded and unanimously approved.

Shonda Gray give updates about building and grounds. She reported that the new HVAC vendor is working and she is soliciting three bids for the needed roof repair.

Kathryn Love gave the Board Chair report. She explained that all school policies have been reviewed and revised by outside counsel. Revised drafts were previously distributed to the board. A motion was made to approve such policies; it was seconded and unanimously approved.

The Board then approved a motion by following roll call vote to enter Closed Session to discuss legal (§ 610.021(1) RSMo.) and personnel (§ 610.021(3) and (13) RSMo.) matters.

Rachana Creeth -- aye  
Nikki Doughty -- aye  
Jason Hall -- aye  
Kathryn Love – aye  
Jessica Portis – aye  
Tim Rowbottom - aye  
Mary Stillman – aye

A resolution to exit the Closed Session was approved by the following roll call vote:

Rachana Creeth -- aye  
Nikki Doughty -- aye  
Jason Hall -- aye  
Kathryn Love – aye  
Jessica Portis – aye  
Tim Rowbottom - aye  
Mary Stillman – aye

The meeting adjourned at approximately 7:00 p.m.