

# HAWTHORN

LEADERSHIP SCHOOL FOR GIRLS

March 27, 2020

Dear Parents,

I hope that your family continues to remain safe and healthy during this current season. In an effort to align with city and county official's decision with the stay at home order, all schools are facing the task of continuing learning for their students. Although Hawthorn is moving into a remote learning space, our commitment to our girls remains unchanged. We will continue to live out our core values, especially that of support. We still believe they are all very capable and we still have an expectation for excellence. However, we do know that we must be flexible and adapt as needed.

When we learned of the continued closure date of April 22<sup>nd</sup>, we understood that a more structured plan needed to be put in place for our girls. The attached plan will begin on **Tuesday, March 31<sup>st</sup>, 2020 at 9:00am. However, Monday, March 30<sup>th</sup>, girls should be working on assignments that were provided prior to our departure before Spring break.**

Here are a few things I would like for you to keep in mind as we move to our remote learning plan.

1. Our current plan is evolving. As we move into this new remote learning plan, we will be evaluating and make changes so that our girls are receiving the best support. We value your feedback, so please make sure you are overcommunicating with us during this time.
2. We expect that girls follow the provided. Teachers will be providing clear expectations and outcomes for each session. It is more critical than ever that our girls maintain their focus and work as best as they can.
3. Teachers will have office hours during their work schedule for additional questions that your daughter may have. Students should not be shy when help is needed.
4. Our staff will be doing care calls several times throughout the week to students and to families. We will do our best to connect your family to resources as needs arise.
5. We are all in this together. This is new territory for us all and know that doing school in this fashion will be a learning curve for us all.

## Classwork and Tools

We do recognize that technology continues to be a challenge for some of our families as it is for many across this country. If your family needs access to a chrome book, we have some available that can be shared during our time outside of school. We are continuing to vigorously investigate options for Wifi that can be shared with our families. Hotspots and other options for getting internet capability are in high demand and short supply given the pandemic. *In the meantime, if we need to continue to provide alternate means of work to continue to keep your daughter moving forward, that information will be obtained from Hawthorn staff when we do our check-ins this week.*

Cell phones can be connected to computers and be used as hotspots. This could be a feature that must be enabled through your wireless carrier.

In the meantime, we are trying to leverage the tools that we do have access to. The primary tool or hub for our girls learning during this time will be google classroom. All of our girls are assigned Hawthorn email addresses and passwords in order to access their accounts. Once girls log in, they have access to the course content for every class. Students will also upload assignments within google classroom. Teachers can provide feedback on student work within google classroom.

Teachers will also be utilizing and supplementing instruction with many of other tools (e.g. Zoom, Kahoot, Kahn Academy). Teachers can interact with students using the Google Hangout feature as well as Zoom in order to conduct some teacher led instruction. We do believe that face to face interaction is important during our time away from school. Therefore, you should expect on a weekly basis that your Hawthorn student will be seeing and interacting with their teachers.

There is no parent portal for google classroom. It is a student tool. However, I highly encourage you to have your student login and show you their progress as well as their course work so that you can stay connected. In the meantime, I have included some helpful tutorials that you can review to better understand the primary tool that your student will be using.

<https://www.youtube.com/watch?v=xfgqtCi7hdo>

<https://www.youtube.com/watch?v=awmgsegm710>

<https://www.youtube.com/watch?v=M6L-nZGIUTE>

## Middle School Schedule

This schedule is followed Monday – Thursdays. Fridays the student day ends at 12:30pm.

	Grade 6	Grade 7	Grade 8
9:00am-9:15am	Morning Greeting: Whole School via Zoom		
9:20am-10:00am	ELA	Math	Science
10:10am-10:50am	Science	ELA	Math
10:50am-11:00am	Break		
11:00am-11:40am	Math	Science	ELA
<b>All class periods will incorporate both instructor lead, self-directed and interactive lessons. All assignments will be tracked and uploaded in google classroom. Due dates will be listed.</b>			
11:40am-12:30pm	Lunch		

12:30pm-1:10pm	Independent Math Practice/Office Hours		
1:10pm-1:50pm	Independent ELA Practice/Office Hours		
Students will work independently on additional skill development assigned by teachers during these periods. Assigned work will be in Google classroom. Students may also use those blocks to connect with teachers to schedule time for additional help or questions.			
1:50pm-2:30pm	Independent Electives		
Elective teachers will post lessons that students can complete at their own pace. Completed assignments must be uploaded at the end of the period.			
2:30pm-3:00pm	Office Hours/End of Day Check In		
Students may contact teachers with any final questions or assistance that is needed before the official school day ends.			

## High School Schedules

The high school girls will have two schedules (Monday-Thursday and Friday) which are found below.

### Monday-Thursday

9:00am-9:15am	Morning Greeting: Whole School			
<b>The high school schedule mimics the current school schedule. Students will follow the same schedule as below except that the elective period will be at the end of the day.</b>				
9:20am-10:00am	Algebra 1	Reading	Conceptual Physics	US History
10:10am-10:50am	Reading	ACT Prep	US History	Spanish
10:50am-11:00am	Break			
11:00am-11:40am	Math Lab	Algebra I	English II	Spanish
11:40am-12:30pm	Lunch			
12:30pm-1:10pm	Math Lab	Geometry	Spanish	English III
1:10pm-1:50pm	English I	Conceptual Physics	Spanish	

1:50pm-2:30pm	Spanish	Algebra II	English III	
2:30pm-3:10pm	Electives			

High School teachers will set up google classroom accounts for all their classes. Students should login in order to see what their assigned work/instruction is for the day. As shared previously, work will be a blend of instruction, independent work and technology-based tools. The schedule could vary from day to day. Elective teachers will post lessons that students can complete at their own pace. Completed assignments must be uploaded at the end of the period.

### Friday High School Schedule

9:00am-9:30am	Algebra 1- Guadiana	Reading: Dinning	Conceptual Physics: Weaver	US History
9:35am-10:05am	Reading: Dinning	ACT Prep: Harris	US History	Spanish: Mendez
10:10am-10:20am	Break			
10:25am-10:55am	Math Lab: Weaver	Algebra I: Guadiana	English II: Harris	Spanish: Mendez
11:00am-11:30pm	Lunch			
11:35am-12:05pm	Math Lab: Weaver	Geometry: Guadiana	Spanish: Mendez	English III: Harris
12:10pm-12:40pm	English I: Harris	Conceptual Physics: Weaver	Spanish: Mendez	
12:45pm-1:15pm	Spanish: Mendez	Algebra II: Guadiana	English III: Harris	

High School teachers will set up google classroom accounts for all their classes. Students should login in order to see what their assigned work/instruction is for the day. As shared previously, work will be a blend of instruction, independent work and technology-based tools. The schedule could vary from day to day.

### Continued Communication

We will continue to stay in regular communication with you during this extended time out of school. During our check ins by Hawthorn staff do not hesitate to provide us feedback, let us know if you have a

need or let us know that you are doing just fine. We are here to serve and know that it will take us all working together during this time. I miss all your girls and we look forward to seeing you all soon.

I am wishing you peace and safety during this time away.

For Hawthorn,

Daphne J.M. Robinson  
Head of School