



Job Title: Nurse (part-time/30 hours per week)

Hawthorn Leadership School for Girls is an all-girls' charter school location in North City. We are a college preparatory school with a focus on STEM education. We are preparing our girls with the leadership skills necessary for their success in college and in their communities.

Duties and responsibilities

- Administration of prescription and nonprescription medications
- Care of chronic illnesses and care and prevention of illnesses
- Application of the nursing process components of assessment, diagnosis, outcomes identification, planning, implementation, and evaluation to care for ill children during the school day
- Maintain up-to-date contact information for primary, urgent and emergent medical and dental care service providers and make referrals to same as needed
- Create and maintain individual health care plans for students with medical concerns (e.g. asthma, seizure disorder, diabetes, etc.)
- Participate as a member of IEP and 504 teams as appropriate
- Maintain individual student health folders
- Update student immunization records and enter such data into the schools' database
- Record keeping and compliance with all state health regulations and requirements
- Communicate with parents/guardians regarding students' medical records and conditions as needed
- Provide training and support to school staff in properly implementing students' health plans
- Assist in the planning of the school's health & wellness curricula.

Qualifications

- Licensed Practical Nurse (OR) Registered Nurse (RN) (Required)
- Desire to teach in an all-girls' school.

Please send your resume to careers@hawthornschool.org