



Job Title: Reading Specialist

Hawthorn Leadership School for Girls is an all-girls charter school location in North City. We are a college preparatory school with a focus on STEM education. We are preparing our girls with the leadership skills necessary for their success in college and in their communities.

Job Summary:

The role of the Reading Specialist is to provide high quality instruction, support and leadership in order to produce high quality outcomes in the area of Reading and Literacy for the students at Hawthorn Leadership School for Girls. The Reading Specialist assists with establishing school wide and individual reading goals. Additionally, the Reading Specialist will provide interventions to scholars and work with teachers to implement additional supports in the classroom. The Reading Specialist will lead the charge with creating a culture of reading that ensures strong reading instruction, excitement about books, and a genuine, institutional love for reading.

Duties and responsibilities:

- Coordinate and facilitate school-wide literacy program. Provide support to teachers and provide strategies to improve instruction that will support literacy growth across the curriculum.
- Assists struggling students to improve their literacy skills.
- Collaborates with teachers in all departments to promote the learning and implementation of best practices in literacy instruction.
- Creates and examines data to measure the success of literacy programs and instruction.
- Teach targeted literacy intervention to small groups of students daily using research-based strategies and resources.
- Conduct individual and school wide assessments in order to evaluate levels and targeted interventions.
- Review student achievement and assist with placing students in appropriate reading and writing intervention and support services.
- Meet regularly with the classroom teachers to plan literacy instruction that correlates with the individual student's needs or as requested by the classroom teacher.
- Other duties as assigned by the Head of School.

Qualifications:

- Bachelor's Degree
- Master's Degree in Reading Instruction preferred
- Desire to work in an all-girls' school environment

Please send your cover letter and resume to careers@hawthornschool.org

