



Job Title: Tutoring

Hawthorn Leadership School for Girls is an all-girls' charter school location in North City. We are a college preparatory school with a focus on STEM education. We are preparing our girls with the leadership skills necessary for their success in college and in their communities.

Duties and responsibilities

Tutors are responsible for leading one-on-one or small group lessons that cater to the needs and goals of their students. They often have the following other responsibilities:

- Reviewing classroom or curricula topics and assignments
- Assisting students with homework, projects, test preparation, papers, research and other academic tasks
- Working with students to help them understand key concepts, especially those learned in the classroom
- Teaching skills to improve academic performance, including study strategies, note-taking skills and approaches to answering test questions
- Demonstrating academic best practices for specific subjects and assignments, including research and writing tactics
- Developing and distributing teaching materials to supplement classroom lessons, including study guides
- Conducting practice tests to track progress, identify areas of improvement and help set goals for exam preparation
- Providing students positive and constructive feedback
- Offering feedback on progress to students and teachers where appropriate

Qualifications

- Bachelor's Degree
- Desire to teach in an all-girls' school.

Please email your cover letter and resume to careers@hawthornschoo.org